

**MINUTES OF MEETING OF NEW ZEALAND OIL & GAS (NZOG) - SOUTH
TARANAKI COMMUNITY PANEL**

Held in Hawera - 16 October 2015 at 3.30pm

Action

PRESENT: Leicester Cooper (Patea Planting Trust); Abbey Luff (Waverley Youth); Gerard Karalus (Normanby Lions); David More (Nga Ruahine Iwi); and Brent Dallison (Waverley)

APOLOGIES: Liz Harrison (Women's Refuge); Bronwyn Muir (Fed Farmers); Vicki Koubaridis (Waverley); Mike Weren (Rotokare Scenic Reserve Trust)

BUSINESS:

Appointment of a Convenor

Gerard Karalus appointed as initial convenor

Moved: Leicester

Seconded: Brent

Proxy Form

To appoint a proxy needs to be posted out with notice of each meeting

Development of proxy form

Halliwells

Meeting Agenda

Agreed important that agenda communicates matters to be considered

ALL

Other comments

Development of expense claim form suggested

Abbey – what about travel costs and lost wages?

What does Southern Community Panel (SCP) “project funding criteria” look like?

Reiterate how \$110,000.00 to be allocated

Criteria for establishing “benefit to community”

What would our/a work programme look like?

CHARTER

Worked through SCP Charter

Changes made to SCP template Charter to be circulated before next meeting

Halliwells

**LETTER OF
EXPECTATION**

Agreed changes to be made to SCP template Letter of Expectation to be circulated before next meeting

Halliwells

NEXT MEETING

It was agreed that next meeting be held at 3.30pm on Friday the 20th November 2015, at Halliwells.

Suggested Agenda

- Confirm Charter
- Confirm Letter of Expectation
- Progress Work Programme structure/criteria

It was agreed that future meeting dates be set with Fridays at 3.30pm being preferable.

MEETING CLOSED

The meeting closed at 5.00 pm

Ken Horner
Administrator